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PLAN TO GO AGREEMENT

A Plan To Go Fee is required on all itineraries in order for The Travel Gallery to perform the professional services required to plan and arrange your vacation. Vacation planning involves much time. Our work is based on years of personal experience and professional expertise. We research hotels, resorts, cruises, tours, airlines and more to meet your specific needs; contact suppliers; coordinate all details; and draft itineraries. Your final itinerary and documents will provide you with what you need to have as smooth a vacation as possible. This Fee is non-refundable.

All vacations arranged through The Travel Gallery offer peace of mind, as we are experienced professionals in the business of planning individual travel for sophisticated travelers who demand the most professional individual attention to detail and execution of a well-planned vacation.

Plan To Go Fee: \$25 per room/cabin x _____ rooms/cabins = \$_____

If paying by check, please make check payable to The Travel Gallery.

If paying by credit card (MasterCard or Visa only), we need the number, expiration date, and security code along with the name exactly as it appears on the card:

Card # _____ exp date _____ security code _____

Name on card (please print): _____

Billing address: _____
Street number/name City State Zip

Phone #: (_____) _____ email _____

I agree with the above terms and conditions and engage The Travel Gallery to research my vacation plans. I agree that if I decide not to continue with the vacation or I confirm my arrangements elsewhere, that The Travel Gallery will retain the Plan To Go Fee as remuneration for efforts made on my behalf.

Signature: _____ Date _____